

FRESH OCI: FOR FOREIGN SPOUSE APPLICANT

☐	Spelling in “SURNAME” field in the online application form matches with “SURNAME” field of the current passport
☐	Spelling in “Middle Name” field in the online application form matches with “Middle Name” field of the current passport
☐	Spelling in “GIVEN NAME” field in the online application form matches with “GIVEN NAME” field of current passport
☐	Spelling in “PREVIOUS NAME” field in the online application form matches with “PREVIOUS NAME” field of current passport
☐	“DOB” field in the online application form matches with the “DOB” field in the current passport
☐	District mentioned in “Place of birth” field of online application form Must be same in the current passport or bifurcated district or change of name of the same district.
☐	Spelling in “Father’s name” field in the online application form Should be correct
☐	Spelling in “Mother’s name” field in the online application form should be correct
☐	Spelling in “Spouse name” field in the online application form matches with the “Spouse name” field of the Indian passport/OCI Card/Marriage certificate. DOB of spouse, Marriage Registration date, whether marriage still subsisting, spouse passport/OCI number should be filled in correct on the online OCI application.
☐	Passport No., place of issue, date of issue matches with that of Current Passport of the applicant.
☐	Professional /Office Address should be filled up in the online application with designation also.

	“Present Address” field in the online application form matches with the “Address” from the Composition de ménage/Samenstelling. Mobile/landline phone number and E-mail Id should also be filled up.
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Signature of the applicant

Disclaimer: This checklist is only indicative not exhaustive and to facilitate the applicant, but in no way supersedes or overrides the Rules, Regulations and Acts passed, issued or updated by Govt. of India from time to time.

SUPPORTING DOCUMENTS (NEW OCI CARD APPLICATION FOR FOREIGN SPOUSE CASE)

1. Copy of Current Passport
2. Copy of Belgian/Luxembourg Identity Card
3. Copy of **Marriage Certificate** (in English language), duly apostilled by the Foreign Office of the country where the certificate was issued.
4. Copy of Passport/Identity Card/OCI Card of **Indian origin spouse**.
5. **Apostilled birth Certificate of the Foreign Spouse and any identity document issued by a government authority (with or without apostille) of Foreign Spouse's parents/grandparents/great grandparents.**
6. Composition de Menage/Samenstelling/Certificate of residence issued from the Commune, Gemeente/Town hall/Municipality of Belgium/Luxembourg.
7. One photo to be pasted on the printed OCI application form (not to paste on the uploaded photo area).

- * **You are required to bring the originals of all above-mentioned documents for verification.**
- ** **Embassy has the right to ask any other additional documents as per requirement.**
- *** **Both, Indian Spouse and Foreign Spouse should be present at the Embassy while submitting the application.**

DOCUMENTS TO BE UPLOADED ONLINE (WHILE FILLING UP THE OCI APPLICATION)

1. Current Passport (under option current passport of the applicant)
2. Marriage Certificate including apostille proof (under option Relationship Certificate)
3. Indian Passport/OCI Card of the spouse (under option Applicant's Indian Origin Proof)

4. Composition de Menage/Samenstelling/Certificate of residence issued from the Commune, Gemeente/Town hall/Municipality of Belgium/Luxembourg
- *** Photo (size 2x2 inches) and Signature should be scanned and uploaded it while filling up the OCI application form online.
- **** Foreign Spouse Applicant with Indian origin spouse are required to be present at Embassy at the time of submission of OCI application.